

## **Job Description**

**Title: Middle School Counselor**

**Qualifications:**

1. Education Level: Master's Degree in counseling
2. Certification or Licensure: Nebraska Teaching Certificate with the appropriate endorsement
3. Experience desired: Experience as a classroom teacher and/or school counselor is preferred.
4. Other requirements: Possess the skills necessary to perform required responsibilities.

**Special Requirements:**

		Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1.	Standing .....	X		
2.	Walking .....	X		
3.	Sitting .....			X
4.	Lifting <u>25</u> lb max. ....	X		
5.	Carrying <u>100</u> feet.....	X		
6.	Pushing / Pulling .....	X		
7.	Climbing / Balancing.....	X		
8.	Stooping / Kneeling / Crouching / Crawling .....	X		
9.	Reaching / Handling.....	X		
10.	Speaking / Hearing .....			X
11.	Seeing / depth perception / color.....			X

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or superintendent).

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_